

 Anzana Electric Group	SUPPLY CHAIN DEPARTMENT	Creation Date: 01.01.2026 Doc #: AEG-PRO-T&F-007b Version: 006
	Light KYS (Know Your Supplier) questionnaire	

Anzana Electric Group has developed this KYS (Know Your Supplier) questionnaire in accordance with the Group Procurement Policy and Guidance. Its purpose is to enhance our understanding of our supplier network and to promote transparency in our business relationships..

Suppliers are kindly requested to provide complete and accurate information when completing this questionnaire. If specific questions do not apply to your organization, the supplier must indicate “N/A”.

If your company has already responded to this questionnaire and submitted the relevant supporting documentation within the past three (3) years, resubmission is not required. However, you are encouraged to contact **Anzana Electric Group**, at grop.procurement@anzana.com to confirm whether an updated submission is necessary.

SECTION 1: Identification of the company		
1.01	Full legal entity name as per the registration document.	
1.02	Description of core business activities and main revenue streams	
1.03	Date of Incorporation	
1.04	Country of Incorporation	
1.05	Registration number	
1.06	Legal form of the company entity	
1.07	Registered address and operational address <i>If both are different</i>	
1.08	Company Website <i>If applicable</i>	

SECTION 2: Financial Information		
2.01	Tax Identification Number or VAT number?	
2.02	Primary bank detail	Bank Name: Country: Account number: Currency:
2.03	List of valid authorized Signatories <i>To be adjusted if more than one.</i>	Name: Position: Email:

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SECTION 3: Ownership and Management		
3.01	Names of Directors	
3.02	Names of Shareholders and ownership stake (if applicable)	
3.03	Names of Ultimate Beneficial Owners	
3.04	Are any listed as Politically Exposed Persons (PEPs)?	☐ Yes ☐ No If yes, provide details:
3.05	Is the company an Affiliate, shareholder, related party, or otherwise directly or indirectly connected to Anzana Electric Group	☐ Yes ☐ No If yes, provide details:

SECTION 4: Correspondence details		
	Primary contact	Secondary contact
POC Management or C-Level	Name: Position: E-mail: Phone:	Name: Position: E-mail: Phone:
POC for Sales & Commercial	Name: Position: E-mail: Phone:	Name: Position: E-mail: Phone:
POC for Project Management	Name: Position: E-mail: Phone:	Name: Position: E-mail: Phone:
POC for Finance & accounting	Name: Position: E-mail: Phone:	Name: Position: E-mail: Phone:

By signing below, I/we affirm that the information submitted on this form and in any attachments is, to the best of my/our knowledge, accurate and complete and I/we authorize Anzana Electric Group to take such steps as it may require to verify the information provided. I/we warrant that I/we have the requisite authority to sign this document in my/our own capacity or as authorized representative of my/our organization (as applicable).

Name:	Position:
Signature:	Date:

Company Stamp

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Along with the information provided in the questionnaire, the company must also provide additional documentation for verification purposes. Please ensure that the supporting documents submitted in English and the scanned versions are clear and easily readable. The list of required documents is given below for reference.

Required supporting document	Format required
Most recent company profile	Free format
List of the key customers	Free format
Valid certificate of incorporation with valid business registration number	Official document certified
Bank account details	Official Letter issued by the bank
Copy of official ID or Passport of the authorized signatories	Free format
WP-PRO-T&F-008 - Supplier Code of Conduct	Completed, signed and stamped
WP-PRO-T&F-009 - Supplier Conflict of Interest declaration	Completed, signed and stamped
WP-PRO-T&F-010 - Supplier Eligibility, Absence of Debarment and Litigation declaration	Completed, signed and stamped
WP-PRO-T&F-011 - Supplier Anti-fraud, Anti-Corruption and Ethical Business Practice declaration	Completed, signed and stamped
HSES 01 - Child and forced labor declaration	Completed, signed and stamped
HSES 02 - Listed activity declaration	Completed, signed and stamped
HSES 03 - Sexual Exploitation and Abuse (SEA) and / or Sexual Harassment (SH) performance declaration	Completed, signed and stamped
Most recent company profile	Free format

In addition to the supporting document requested for verification purposes, the supplier is also requested to return the documents listed below, and all documents must be properly completed and signed by an authorized representative of the company.

WP-PRO-T&F-008 - Supplier Code of Conduct

WP-PRO-T&F-009 - Supplier Conflict of Interest declaration

WP-PRO-T&F-010 - Supplier Eligibility, Debarment and Litigation declaration

WP-PRO-T&F-011 - Supplier Anti-fraud, Anti-Corruption and Ethical Business Practice declaration

HSES 01 - Child and forced labor declaration

HSES 02 - Listed activity declaration

HSES 03 - Sexual Exploitation and Abuse (SEA) and / or Sexual Harassment (SH) performance declaration

- - End of the Document - -

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	Supplier Code of Conduct	Version: 001

1. Organization Commitment

At Anzana Electric Group, we are committed to conducting our activities with the highest standards of integrity, transparency, and responsibility toward people, communities, and the environment. We expect the same commitment from all organisations that provide goods or services to the Group.

For the purposes of this document, “Anzana Electric Group” (hereafter referred to as “Anzana”) means Anzana Electric Group and any of its subsidiaries, affiliated companies, special purpose vehicles (SPVs), or designated representatives acting on its behalf in relation to project development, procurement, or contract management activities. References to Anzana in this Code shall therefore be understood to include any entity within the Anzana Electric Group or any project company established for the implementation of specific projects.

This Supplier Code of Conduct (“the Code”) sets out the minimum ethical, environmental, social, and professional standards expected from all suppliers, contractors, consultants, and service providers engaged by Anzana Electric Group.

For the purposes of this document, the term “Suppliers” refers to all entities engaged by Anzana Electric Group to provide goods, works, or services, including but not limited to:

- suppliers of equipment, materials, or other goods;
- contractors undertaking construction, installation, or other project-related works;
- consultants and professional service providers;
- subcontractors, labour providers, and other third parties engaged in connection with the delivery of such goods, works, or services.

Where applicable, the requirements of this Code also extend to the employees, agents, and personnel of these entities involved in the execution of activities related to Anzana Electric Group projects.

The Code forms part of Anzana’s Supplier Due Diligence and Compliance framework and is intended to ensure that all suppliers operate in a manner consistent with our commitment to:

- ethical business conduct
- respect for human rights
- safe and healthy working conditions
- protection of communities
- environmental responsibility.

This Code is aligned with internationally recognised standards, including:

- the World Bank Environmental and Social Framework (ESF), including ESS2 (Labour and Working Conditions) and ESS4 (Community Health and Safety)
- the IFC Performance Standards

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- the ILO Core Labour Conventions
- the UN Guiding Principles on Business and Human Rights.

Suppliers participating in procurement processes with Anzana and its subsidiaries are required to review and sign this Code as part of the supplier qualification and bidding process.

The commitments made under this Code shall remain binding for the duration of any contractual relationship with Anzana and shall continue to apply to the Supplier and its personnel throughout the execution of the contracted works, supply of goods, or provision of services.

Following contract award, Suppliers will also be expected to develop, adopt, or demonstrate the implementation of their own Code of Conduct or equivalent internal policies aligned with the principles contained in this document. Suppliers shall ensure that these standards are communicated and applied throughout their organisation, including to employees, subcontractors, and other parties involved in the execution of the contracted works.

2. Scope of Application

This Code applies to all suppliers, contractors, subcontractors, consultants, and service providers (collectively referred to in this document as “Suppliers and Contractors”) engaged by Anzana for the provision of goods, works, or services. The requirements of this Code apply to:

- organisations supplying equipment, materials, or goods to Anzana;
- contractors undertaking construction, installation, maintenance, or other project-related works; and
- consultants or service providers supporting project implementation.

This Code also applies to all employees, agents, labour providers, subcontractors, and other personnel engaged by Suppliers and Contractors in connection with the delivery of goods, works, or services.

Suppliers and Contractors are responsible for ensuring that the principles and requirements set out in this Code are:

- communicated to their employees, subcontractors, and service providers involved in the execution of the contracted works, goods supply, or services; and
- implemented through appropriate internal policies, procedures, supervision, and training where necessary.

Suppliers and Contractors must take reasonable steps to ensure that subcontractors, labour providers, and other entities within their supply chains engaged in project-related activities operate in a manner consistent with the principles of this Code.

Nothing in this Code replaces or limits the obligation of Suppliers and Contractors to comply with all applicable laws, regulations, contractual requirements, and internationally recognised standards relevant to the supply of goods, execution of works, or provision of services.

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Failure to comply with the principles contained in this Code may result in corrective actions, suspension from procurement processes, removal from the Anzana Approved Supplier Register, or termination of contractual relationships in accordance with applicable contractual provisions.

3. Professional Conduct and Legal Compliance

Suppliers engaged by Anzana are expected to conduct their activities with integrity, professionalism, and transparency, and to comply with all applicable laws and regulations relevant to the supply of goods, execution of works, or provision of services. Suppliers shall adhere to the following principles:

Ethical and professional conduct

- Suppliers shall perform their activities competently, responsibly, and with honesty and integrity in all business dealings.

Legal and regulatory compliance

- Suppliers shall comply with all applicable laws, regulations, permits, and contractual requirements, including those relating to labour standards, occupational health and safety, environmental protection, anti-corruption, and human rights.

Anti-bribery and corruption

- Suppliers shall not engage in any form of bribery, corruption, fraud, or unethical conduct. This includes offering, promising, giving, or accepting any improper payment, benefit, or advantage intended to influence a business decision or secure an unfair advantage.

Facilitation payments

- Suppliers shall not make or accept facilitation payments or unofficial payments intended to expedite routine administrative actions, except where such payments are expressly permitted under applicable law and transparently documented.

Gifts, hospitality, and conflicts of interest

- Suppliers shall avoid situations that may create actual, potential, or perceived conflicts of interest in their dealings with Anzana. Gifts, hospitality, or other benefits must not be offered or accepted where they could improperly influence business decisions or compromise professional independence.
- Any potential or actual conflict of interest must be promptly disclosed to Anzana or its designated representative.

Fair competition and responsible business practices

- Suppliers shall conduct business in a fair and transparent manner and shall not engage in collusion, price-fixing, bid-rigging, or other anti-competitive practices.

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Transparency and accurate records

- Suppliers shall maintain accurate and complete records relating to their activities and transactions associated with Anzana projects and shall provide relevant information when reasonably requested as part of audits, compliance reviews, or due diligence processes.

Cooperation with compliance reviews

- Suppliers shall cooperate fully with any audit, inspection, due diligence, or compliance assessment conducted by or on behalf of Anzana.

4. Health, Safety, and Environmental Responsibility

Suppliers shall conduct their activities in a manner that protects the health, safety, and well-being of workers, affected communities, and the environment. Suppliers are expected to identify, assess, and manage health, safety, and environmental risks associated with the supply of goods, execution of works, or provision of services. Suppliers shall adhere to the following principles:

Safe and Healthy Working Environment

- Suppliers shall provide and maintain a working environment that is safe and healthy for all personnel involved in the delivery of goods, works, or services. Appropriate measures must be implemented to prevent accidents, injuries, and occupational illness.

Safe Work Practices and Risk Prevention

- Suppliers shall ensure that workplaces, equipment, machinery, and operational processes are designed, maintained, and operated in a manner that minimizes risks to workers and others who may be affected by their activities.
- Suppliers shall identify potential hazards associated with their activities and implement appropriate risk mitigation and control measures.

Worker Competence and Training

- Suppliers shall ensure that personnel performing work are appropriately trained, competent, and adequately supervised to carry out their tasks safely.

Stop Work and Right to Withdraw from Danger

- Suppliers shall ensure that workers have the authority to stop work or remove themselves from situations they reasonably believe present an imminent and serious risk to health or safety, without fear of retaliation or disciplinary action.

Personal Protective Equipment (PPE)

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- Suppliers shall provide appropriate personal protective equipment where required and ensure its correct use. PPE must be properly maintained, fit for purpose, and replaced when damaged or no longer effective.

Incident Reporting and Investigation

- Suppliers shall establish procedures for the prompt reporting, investigation, and documentation of incidents, near misses, and unsafe conditions. Lessons learned from such incidents should be used to improve safety performance and prevent recurrence.

Emergency Preparedness and Response

- Suppliers shall identify potential emergency situations and establish appropriate preparedness and response measures, including emergency procedures, training, and communication protocols.

Environmental Protection

Suppliers shall conduct their activities in a manner that minimizes environmental impacts and protects natural resources. This includes implementing measures to:

- prevent pollution and environmental contamination
- manage waste and hazardous materials responsibly
- control emissions, noise, and other environmental impacts
- use energy, water, and natural resources efficiently
- comply with applicable environmental laws, permits, and regulations.
- Reporting and non-retaliation

Suppliers shall encourage workers to report unsafe conditions, environmental concerns, or incidents and shall ensure that individuals who raise concerns in good faith are protected from retaliation.

5. Respect of Human Rights and Working Conditions

Suppliers shall respect internationally recognised human rights and ensure that workers are treated with dignity, fairness, and respect. Suppliers shall comply with all applicable labour laws and internationally recognised labour standards in relation to the employment and treatment of workers.

- Suppliers shall adhere to the following principles:
- Respect for Human Dignity and Fundamental Rights

Suppliers shall treat all individuals with dignity and respect and uphold internationally recognised human rights, including those set out in the Universal Declaration of Human Rights and relevant international labour standards.

Non-Discrimination and Equal Opportunity

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- Suppliers shall prohibit discrimination, harassment, intimidation, or abuse in the workplace based on gender, age, disability, ethnicity, nationality, religion, marital status, sexual orientation, union membership, or other protected characteristics.
- Employment decisions, including recruitment, promotion, compensation, and training, shall be based on qualifications, performance, and business needs.

Prohibition of Forced Labour and Human Trafficking

- Suppliers shall prohibit all forms of forced, bonded, involuntary, or trafficked labour. Workers shall not be required to lodge deposits or identity documents as a condition of employment and shall be free to leave their employment after reasonable notice in accordance with applicable laws.
- Suppliers shall not charge workers recruitment or placement fees or require workers to bear unreasonable recruitment costs.

Prohibition of Child Labour

- Suppliers shall comply with applicable laws relating to minimum working age and shall not employ children in work that is hazardous, exploitative, or harmful to their health, safety, or development.

Fair Wages and Working Hours

- Suppliers shall comply with applicable laws regarding wages, benefits, working hours, overtime, and rest periods. Workers shall be paid fairly and on time and shall receive clear information regarding their terms and conditions of employment.

Freedom of Association and Collective Bargaining

- Suppliers shall respect the rights of workers to freely associate, form or join labour unions, and engage in collective bargaining in accordance with applicable laws.
- Where local laws restrict these rights, suppliers should allow alternative mechanisms for worker representation and dialogue.

Worker Grievance Mechanisms

- Suppliers shall establish or participate in appropriate mechanisms that allow workers to raise workplace concerns or grievances confidentially and without fear of retaliation.

Privacy and Personal Data Protection

- Suppliers shall respect the privacy of workers and protect personal information in accordance with applicable laws. Personal or health-related information shall only be collected where necessary and handled in a confidential manner.
- Suppliers shall process and protect personal data and business information responsibly and in accordance with applicable data protection and privacy laws. All Information obtained or exchanged through the KYS process, procurement activity, contractual discussions or business relationships with Anzana, including commercial, technical, financial, organizational, personal, or other sensitive

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information, shall be treated with due care, used solely for legitimate business purposes, and protected against unauthorized access, disclosure, misuse, alteration or loss.

Supply Chain Responsibility, Modern Slavery and Human Trafficking

- Suppliers shall take reasonable measures to identify, prevent, and address risks of modern slavery, forced labour, human trafficking, and other forms of labour exploitation within their own operations and, where applicable, within their supply chains.
- Supplier shall not engage with subcontractors, labour providers, recruitment agencies, or other business partners that participate in, facilitate, or benefit from forced labour, human trafficking, or other forms of labour exploitation.
- Supplier shall maintain appropriate oversight of project-related supply chains, promote the principles contained in this Code throughout their supply chains, and cooperate with reasonable request from Anzana relating to human rights, labour practices, modern slavery prevention, or compliance reviews.

6. Prevention of Sexual Exploitation, Abuse and Harassment (SEA/SH)

Anzana maintains a zero-tolerance approach to all forms of Sexual Exploitation, Abuse, and Sexual Harassment (SEA/SH). Suppliers must take all reasonable measures to prevent, address, and respond to such behaviour within their organisations and in connection with project activities.

Suppliers shall ensure that all personnel engaged in project-related activities understand and comply with the following principles.

Definitions and Awareness

Suppliers shall ensure that personnel understand what constitutes Sexual Exploitation, Abuse, and Sexual Harassment, including:

- Sexual Exploitation: Any actual or attempted abuse of a position of vulnerability, power, or trust for sexual purposes.
- Sexual Abuse: Actual or threatened physical intrusion of a sexual nature, including under coercive conditions.
- Sexual Harassment: Any unwelcome sexual advance, request for sexual favors, or verbal or physical conduct of a sexual nature that creates a hostile, intimidating, or offensive environment.

Zero-Tolerance Commitment

- Suppliers shall maintain and enforce a zero-tolerance policy toward all forms of SEA/SH. Any confirmed violation must result in appropriate disciplinary measures, which may include removal of personnel from project activities or termination of employment.

Worker Behavior Toward Communities

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Suppliers shall ensure that personnel behave in a respectful and responsible manner toward local communities. In particular, personnel must not:

- engage in any form of sexual exploitation or abuse of community members.
- request or accept sexual favors in exchange for employment, services, project benefits, or other advantages.
- engage in sexual activity with minors under any circumstances.

Prevention, Training, and Supervision

Suppliers shall implement measures to prevent SEA/SH risks, including:

- awareness training for employees and managers.
- supervision of personnel, particularly in remote project sites or worker accommodation areas.
- clear communication of behavioral expectations and consequences for violations.

Safe and Confidential Reporting Mechanisms

- Suppliers shall establish accessible and confidential mechanisms through which workers and affected individuals can report SEA/SH concerns or incidents.

Non-Retaliation and Survivor Protection

- Suppliers shall ensure that individuals who report SEA/SH incidents in good faith are protected from retaliation and that survivors are treated with dignity, confidentiality, and respect.

Investigation and Corrective Action

- Suppliers shall ensure that allegations of SEA/SH are taken seriously and investigated promptly and impartially. Appropriate corrective, disciplinary, or remedial actions shall be taken where misconduct is confirmed.
- Suppliers participating in procurement processes may also be required to sign the GBV, SEA-SH Performance Declaration for Contractors, which forms part of Anzana's broader framework for preventing gender-based violence and sexual misconduct in project activities.

7. Reporting and non-retaliation

Suppliers shall promptly report any suspected or actual breach of this Code, including but not limited to ethical misconduct, conflicts of interest, corruption, SEA/SH incidents, health and safety risks, labour violations, or environmental non-compliance related to activities undertaken on behalf of Anzana Electric Group.

Reports may be submitted to Anzana through designated reporting channels, including confidential reporting mechanisms established for this purpose.

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Reports may be made confidentially and, where allowed by applicable law, anonymously. All reports will be reviewed and managed in a fair, impartial, and secure manner per applicable laws and Anzana's internal procedures.

Suppliers shall ensure that workers are informed of available reporting channels and encouraged to raise concerns in good faith.

Anzana strictly prohibits any form of retaliation against individuals who report concerns or suspected violations in good faith or who take part in investigations relating to potential breaches of this Code.

Any act of retaliation against a person who raises a concern or cooperates in an investigation may be treated as a serious breach of this Code and may result in disciplinary action or termination of the contractual relationship.

8. Monitoring and Consequences

Compliance with this Code is a condition for eligibility to participate in procurement processes and to maintain engagement with Anzana.

Anzana reserves the right to assess compliance with this Code at any time through appropriate means, including document reviews, supplier questionnaires, audits, or site inspections.

Suppliers shall cooperate with such assessments and provide reasonable access to relevant information, documentation, personnel, or facilities where required to verify compliance.

Where non-compliance with this Code is identified, suppliers may be required to implement corrective actions within a reasonable timeframe agreed with Anzana.

Depending on the nature and severity of the non-compliance, consequences may include:

- the development and implementation of a Corrective Action Plan (CAP)
- increased monitoring or compliance reviews
- suspension from procurement processes
- removal from the Anzana's Approved Supplier Register
- termination of the contractual relationship in accordance with applicable contractual provisions.

Where appropriate, Anzana may collaborate with suppliers to support the implementation of corrective measures and improvements to ensure compliance with the principles of this Code.

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Supplier Declaration and Signature

By signing below, the Supplier hereby declares and certifies that :

- 1) It has received, read, and fully understood this Supplier Code of Conducts.
- 2) It commits to comply with all its provisions and any subsequent contractual relationship with Anzana.
- 3) It is committed to promptly notifying Anzana of any circumstances that may lead to a breach of this Code.
- 4) It acknowledges that failure to comply may result in disqualification, suspension, or termination.

Supplier legal Name: _____

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Date of signature (DD/MM/YYYY): _____

Signature and company stamp:

- - End of the Document - -

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	Supplier Conflict of Interest Declaration	

To: **ANZANA ELECTRIC GROUP**

I, the undersigned, **[Name of Authorized Representative]** acting as the Authorized Representative of **[Name of the company]**, (the "Company") hereby declare that the Company has reviewed its activities, relationships, and business interests for the purpose of identifying any actual, potential, or perceived conflict of interest in connection with its business relationship with Anzana Electric Group and the Company hereby confirms that (please select one of the following options) :

- ☐ **The company is not aware of any actual, potential, or perceived conflict of interest and further confirms:**
- The Company has no direct or indirect financial, commercial, or personal interest that could create conflict with its duties toward its clients, partners or stakeholders.
 - Neither the Company nor any of its shareholders, directors, officers, employees, or affiliates maintain any close personal, familial, or business relationship with individuals or entities that could compromise impartial decision-making in the context of its professional activities.
 - The Company has not engaged, and undertakes not to engage in any practice, arrangement or relationship that could give rise to a conflict of interest or undermine fair and transparent business conduct.

- ☐ **The company has identified an actual, potential or perceived conflict of interest, and disclosed the relevant information**

Nature of the conflict	
Person(s) and /or organization(s) involved	
Relationship with Anzana Electric Group or the relevant business activity:	
Mitigation measures currently implemented by the Company	

In all cases, the Company further confirms that:

- The Company complies with all applicable laws, regulations, and recognized ethical standards relating to conflicts of interest, anti-corruption and fair competition.
- The Company undertakes to promptly disclose any situation that may arise in the future which could constitute or be perceived as a conflict of interest.
- The Company acknowledges that any disclosed conflict of interest may be reviewed by Anzana Electric Group and may require the implementation of additional mitigation measures. The Company further acknowledges that failure to disclose a conflict of Interest, or the provision of false or misleading information, may result in exclusion from business opportunities, suspension, termination of contractual relationship, or other corrective actions as may be applicable.

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This declaration applies to all current and future business activities of the Company unless otherwise specified and remains valid unless updated or withdrawn in writing.

Supplier legal Name: _____

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Date of signature (DD/MM/YYYY): _____

Signature and company stamp:

- - End of the Document - -

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To: **ANZANA ELECTRIC GROUP**

I, the undersigned, **[Name of Authorized Representative]** acting as the Authorized Representative of **[Name of the company]**, (the "Company") hereby declare in good faith and to the best of my knowledge and belief, that, the company has reviewed its eligibility status, compliance history, sanction status, debarment records, and litigation matters for the purpose of conducting business with ANZANA ELECTRIC GROUP, and hereby confirms that (please select one of the following options):

☐ **The company confirms that it is currently eligible to conduct business with ANZANA ELECTRIC GROUP and further confirms that:**

- The Company is not currently debarred, suspended , or otherwise declared ineligible to participate in procurement actions or commercial activities by any government authority or internationally recognized financial institution.
- The company has not, within the past ten (10) years, been subject to any debarment, suspension, sanctions or exclusion measures imposed by any government authority or internationally recognized financial institution.
- The Company is not listed on any applicable sanctions or exclusions list maintained by relevant national or international authorities.
- The Company is not currently involved in and has not within the past ten (10) years been subject to any legal proceedings, investigations or litigations that could adversely affect its financial standing, reputation or ability to fulfil or perform its obligation.
- The Company undertakes to promptly notify in writing of any changes in its status that may affect it eligibility or accuracy of this declaration.

☐ **The company has been subject to, involved in, or is currently affected by one or more matters relating to debarment, suspension, sanctions, exclusion measures, investigations, or material litigation during the past ten (10)years and has disclosed the relevant information below:**

Nature of the matter	
Organization involved	
Date and current status	
Corrective action, remediation measures, or compliance improvement implemented by the company	

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In all cases, the Company further confirms that:

- The information provided in this declaration is true, complete, and accurate to the best of its knowledge and belief.
- The company undertakes to promptly notify us in writing of any material change affecting its eligibility status or the accuracy of this declaration.
- The Company acknowledges that any disclosed matter may be reviewed by ANZANA ELECTRIC GROUP and may require additional information, clarification, or implementation of appropriate mitigation measures.
- The Company acknowledges that any failure to disclose relevant information, or the provision of false or misleading information, may result in exclusion from business opportunities, suspension, termination or contractual relationships, or other corrective actions as may be applicable.

This declaration applies to all current and future business activities of the Company unless otherwise specified and remains valid unless updated or withdrawn in writing.

Supplier legal Name: _____

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Date of signature (DD/MM/YYYY): _____

Signature and company stamp:

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To: **ANZANA ELECTRIC GROUP**

I, the undersigned, **[Name of Authorized Representative]** acting as the Authorized Representative of **[Name of the company]**, (the "Company") hereby declare in good faith and to the best of my knowledge and belief, that the Company has reviewed its activities, practices, compliance history relating to fraud, corruption, ethical business conduct, and related matters, and the Company hereby confirms that (please select one of the following options) :

☐ **The company has not been involved in or subject to any investigation, sanction, conviction, finding, settlement or other matter relating to fraud, corruption, collusion, coercion, unethical business conduct, or similar misconduct during the past ten (10) years, that could reasonably affect its Business relationship with Anzana Electric Group.**

☐ **The company has been involved in or is currently subject to investigation, sanction, conviction, finding, settlement or other matter relating to fraud, corruption, collusion, coercion, unethical business conduct, or similar misconduct during the past ten (10) years and has disclosed the relevant information below :**

Nature of the matter	
Organization involved	
Date and current status	
Corrective action, remediation measures, or compliance improvement implemented by the company	

In all cases, the Company further confirms that:

- The Company conducts its business in compliance with all the applicable anti-corruption, anti-fraud and Ethical conduct laws and regulations
- The Company does not engage, and undertakes not to engage, directly or indirectly in any form of:
 - Corrupt practices (offering, giving, receiving, or soliciting any undue advantage).
 - Fraudulent practices (misrepresentation or omission of material facts).
 - Collusive practices (arrangements that distort fair competition).
 - Coercive practices (impairing or harming, or threatening to impair or harm ,to influence decision).
 - Or any other unethical or improper business conduct.
- The company ensures that its shareholders, directors, officers, employees, agents and subcontractors adhere to the same standards.
- The company maintains internal controls and procedures designed to prevent, detect, and address such practices.

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	Supplier Anti-fraud, Anti-Corruption and Ethical Business Practice declaration		Doc #: AEG-PRO-T&F-011 Version: 001

- The Company undertakes to promptly notify in writing of any changes in its status that may affect its eligibility or accuracy of this declaration.
- The Company acknowledges that any disclosed matter may be reviewed by Anzana Electric Group and may require additional information, clarification or the implementation of appropriate mitigation measures.
- The company acknowledges that any failure to disclose relevant information, or the provision of false or misleading information, may result in exclusion from business opportunities, suspension, termination of contractual relationship, or other corrective actions as may be applicable.

This declaration applies to all current and future business activities of the Company unless otherwise specified and remains valid unless updated or withdrawn in writing.

Supplier legal Name: _____

Name of Authorized Representative: _____

Title of Authorized Representative: _____

Date of signature (DD/MM/YYYY): _____

Signature and company stamp:

- - End of the Document - -

 Anzana Electric Group	Environmental and Social Management System	Version: 1.0
	Child and Forced Labour Declaration	Implementation Date: 2025-04-14
		Anzana-ES-FRM-023

CHILD AND FORCED LABOUR DECLARATION

Date: .../.../202...

Project Name : _____

To : _____

We hereby declare that we are familiar with the following definitions :

Child Labour : Work that deprives children (any person under 18) of their childhood, their potential and their dignity, and that is harmful to their physical and/or mental development.

Forced labour : Situations in which persons are coerced to work through the use of violence or intimidation, or by more subtle means such as accumulated debt, retention of identity papers or threats of denunciation to immigration authorities

We, the undersigned, declare that, if awarded the Contract, we, including our Subcontractors and suppliers/ manufacturers, are required to comply with the contractual Forced Labour obligations and avoidance of Child Labour according to ILO conventions and Zambian legal obligations

In this regard, we:

- (a) declare that we currently do not and shall not engage in, support, or permit any form of forced, bonded, or indentured labour, including the trafficking of persons for labour or sexual exploitation.
- (b) Declare that there will be no Forced Labour among the staff, employees, workers and any other persons employed or engaged by us;
- (c) shall ensure that all work is voluntary and that employees are free to leave their employment after reasonable notice. No employee shall be coerced into employment through force, threats, or fraudulent practices.
- (d) shall not withhold or confiscate identity documents, work permits, or any personal belongings of employees as a condition of employment or as a means of coercion.
- (e) shall not require employees to work to repay a debt, whether acquired directly or indirectly, or impose any other form of bonded labour.
- (f) declare that staff, employees, workers and any other persons employed or engaged, will be hired under employment conditions that meet international regulations in this matter;
- (g) shall not allow any forms of slavery or practices similar to slavery, such as the sale and trafficking of children, debt bondage and serfdom and forced or compulsory labour, including forced or compulsory recruitment of children for use in armed conflict;

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- (h) shall comply with the minimum age for employment as established by national laws and regulations in, and in accordance with ILO conventions. No child under the legal minimum age or the age of completion of compulsory education, whichever is higher, shall be employed.
- (i) shall not engage in the use, procuring or offering of a child for prostitution, for the production of pornography or for pornographic performances;
- (j) shall not use, procuring or offering of a child for illicit activities, in particular for the production and trafficking of drugs as defined in the relevant international treaties;
- (k) shall not work which, by its nature or the circumstances in which it is carried out, is likely to harm the health, safety or morals of children.
- (l) shall not engage in, support, or permit any work for children that is inherently hazardous or harmful, or that, due to the conditions under which it is performed, poses a risk to their health, safety, or morals.
- (m) shall implement effective systems to monitor, report, and enforce compliance with these commitments, including conducting regular audits and providing workers with mechanisms to report violations without fear of retaliation.
- (n) will include in our contracts with Subcontractors/ suppliers/ manufacturers of obligations to prevent Forced Labour among the staff, employees, workers and any other person employed or engaged by the Subcontractor/ supplier/ manufacturer;
- (o) will include in our contracts with Subcontractors/ suppliers/ manufacturers, that the Subcontractors/ suppliers/ manufacturers include an obligation to prevent Forced Labour in all contracts that they execute with their suppliers/ manufacturers;
- (p) will monitor our Subcontractors/ suppliers/ manufacturers on implementation of obligations to prevent Forced Labour among the staff, employees, workers and any other person employed or engaged by them;
- (q) will require our Subcontractors to monitor their suppliers/ manufacturers on implementation of obligations to prevent Forced Labour among the staff, employees, workers and any other person employed or engaged by them;
- (r) will require our Subcontractors/ suppliers/ manufacturers to immediately notify us of any incidents of Child and/or Forced Labour;
- (s) will immediately notify the Employer any incident of Child and/or Forced labour on the site, or premises of Subcontractors/ suppliers/ manufacturers;
- (t) In the event of a breach, the we shall take immediate action to release the individual from forced labour conditions and provide appropriate support, including access to legal assistance, repatriation, and rehabilitation services.

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[Provide each firm's name, address, primary contact, e-mail address, and the link to the firm's website] **OR** confirm that you have not yet finalized the Subcontractors/ suppliers/ or any manufacturer contract, but when known the firm/s name(s), address(es), primary contact(s), email address(es) and web site link(s) will be provided to us, prior to signing the contract, with documentation demonstrating compliance with forced labour obligations for approval].

THEN

If (c) above is applicable, attach evidence of how these contract obligations are/will be made.

If (d) above is applicable, attach evidence of how these contract obligations are/will be made.

If (e) above is applicable, please attach evidence of how this monitoring/due diligence is/will be undertaken (such as your inspection protocols, use of inspection agents, frequency of inspections, examples of previous factory/labour inspection reports etc.).

If (f) above is applicable, please attach evidence of how this monitoring/due diligence is/will be undertaken by Subcontractors (such as their inspection protocols, use of inspection agents, frequency of inspections, examples of previous factory/labour inspection reports etc.).

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We declare all the information and statements made in this Form are true, and we accept that any misrepresentation contained in this Form may lead to our disqualification by the Buyer and/or sanctions.

Name of the Contractor/Supplier _____

Person duly authorized to sign on behalf of the Contractor/Supplier:

Name of the person signing _____

Title of the person signing _____

Signature of the person signing _____

Date signed _____ day of _____, _____

*: In the case of the quote submitted by joint venture specify the name of the Joint Venture as Contractor/Supplier

**: Person signing the quote shall have the power of attorney given by the supplier attached to the quote *[Note: In case of a Joint Venture, the Forced Labour Declaration must be in the name of all members to the Joint Venture that submits the quote.]*

 Anzana Electric Group	Environmental and Social Management System	Version: 1.0
	Gender Based Violence (GBV), Sexual Exploitation and Abuse (SEA) and/or Sexual Harassment (SH) Performance Declaration for Contractors	Implementation Date: Jan 2024
		Anzana-ES-FRM-021

**Gender Based Violence (GBV), Sexual Exploitation and Abuse (SEA) and/or Sexual Harassment (SH)
Performance Declaration for Contractors/Sub-Contractors**

Contractor/Sub-Contractor/Supplier Name : _____

Date: .../.../202...

Project reference: _____

We hereby declare that we are fully familiar with the following definitions, as applicable to our engagement in development projects financed by any project financier or lender, including but not limited to the World Bank:

Gender-Based Violence (GBV):

A harmful act perpetrated against a person's will that is based on socially ascribed gender differences. GBV includes physical, sexual, psychological, or economic harm or suffering, whether occurring in public or private life.

Sexual Exploitation and Abuse (SEA):

Any actual or attempted abuse of a position of vulnerability, differential power, or trust for sexual purposes, including but not limited to monetary, social, or political gain from such exploitation.

Sexual Harassment (SH):

Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature that creates a hostile, intimidating, or offensive work environment.

Please refer to **Appendix A** for examples of behaviours that constitute GVB, SEA and SH.

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	Gender Based Violence (GBV), Sexual Exploitation and Abuse (SEA) and/or Sexual Harassment (SH) Performance Declaration for Contractors	Implementation Date: Jan 2024
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We hereby declare that:

- ☐ (a) We have not been disqualified, nor found guilty by any project financier or lender—including the World Bank—for non-compliance with obligations related to GBV, SEA, or SH.
- ☐ (b) We are currently subject to disqualification by a project financier or lender for non-compliance with obligations related to GBV, SEA, or SH.
- ☐ (c) We were previously disqualified by a project financier or lender for non-compliance with obligations related to GBV, SEA, or SH, but an arbitral or judicial decision has reversed that disqualification in our favour.

[If (c) above is applicable, supporting evidence of the arbitral or judicial ruling must be attached.]

This declaration is made in good faith and with full knowledge that any misrepresentation may result in disqualification, contract termination, or other legal or administrative consequences.

Name of the Contractor/Subcontractor: _____

Person duly authorized to sign on behalf of the Contractor/Supplier:

Name of the person signing _____

Title of the person signing _____

Signature of the person signing _____

Date signed _____ day of _____, _____

 Anzana Electric Group	Environmental and Social Management System	Version: 1.0
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APPENDIX A - BEHAVIORS CONSTITUTING GENDER BASED VIOLENCE (GBV), SEXUAL EXPLOITATION AND ABUSE (SEA) AND SEXUAL HARASSMENT (SH)

The following non-exhaustive list is intended to illustrate types of prohibited behaviors.

(1) Examples of Gender Based Violence (GBV):

GBV is a broader term that includes SEA, SH, and other harmful acts directed at individuals based on gender. It may be physical, emotional, psychological, or economic in nature and may take place in both workplace and community settings.

- Intimidation, threats, or acts of violence against someone based on gender, including threats of sexual violence.
- Withholding wages, benefits, or access to resources from someone based on gender.
- Using derogatory gender-based language to undermine or humiliate a colleague or community member.
- Encouraging or enabling a culture of silence around harassment or abuse, including retaliation against those who report.

(2) Examples of Sexual Exploitation and Abuse (SEA) include, but are not limited to:

Sexual Exploitation and Abuse involve abuses of power, trust, or vulnerability for sexual purposes and include acts of sexual violence.

- A Contractor's Personnel tells a community member that he/she can get them a job (e.g., cooking, cleaning) in exchange for sex.
- A Contractor's Personnel offers to expedite household electricity connections for female-headed households in exchange for sex.
- A Contractor's Personnel sexually assaults or rapes a member of the community.
- A Contractor's Personnel refuses to grant access to the project site or related services unless a sexual favour is performed.
- A Contractor's Personnel informs a job applicant that hiring is contingent upon engaging in sexual acts.
- Offering or providing money, goods, services, or employment opportunities in exchange for sex, especially where there is a clear power imbalance.

(3) Examples of Sexual Harassment (SH) in the Workplace include, but are not limited to:

Sexual Harassment includes any unwelcome sexual advance, request for sexual favour, or other verbal or physical conduct of a sexual nature that creates a hostile, intimidating, or offensive work environment.

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- A Contractor's Personnel makes comments on a colleague's appearance, including sexualized or gendered remarks (e.g., "You look hot today").
- A Contractor's Personnel makes inappropriate jokes or comments implying that someone is "asking for it" based on how they dress.
- Repeated, unwanted touching, brushing, or physical contact with another person at the workplace.
- A Contractor's Personnel requests or pressures another worker to send explicit images in exchange for professional favors (e.g., promotions, raises).
- Displaying sexually explicit or suggestive materials in the workplace, including posters, screensavers, or mobile phones.
- Repeatedly making suggestive comments, gestures, or invitations despite being told they are unwelcome.

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	Contractors Exclusion List Declaration	Implementation Date: Jan 2024
		Anzana-ES-FRM-020

Exclusion List Declaration

Date: .../.../202...

Project Name : _____

To : _____

We hereby declare that we are familiar with the following definitions referenced in the declaration that follows:

1. Forced labor means all work or service, not voluntarily performed, that is extracted from an individual under threat of force or penalty as defined by ILO conventions.
2. Persons may only be employed if they are at least 14 years old, as defined in the ILO Fundamental Human Rights Conventions (Minimum Age Convention C138, Art. 2), unless local legislation specifies compulsory school attendance or the minimum age for working. In such cases the higher age shall apply.
3. Destruction means the (1) elimination or severe diminution of the integrity of an area caused by a major, long-term change in land or water use or (2) modification of a habitat in such a way that the area's ability to maintain its role is lost.
4. High Conservation Value (HCV) areas are defined as natural habitats where these values are considered to be of outstanding significance or critical importance (See <http://www.hcvnetwork.org>).
5. This does not apply to the purchase of medical equipment, quality control (measurement) equipment or any other equipment where the radioactive source is understood to be trivial and/or adequately shielded.
6. For companies, "substantial" means more than 10 % of their consolidated balance sheets or earnings. For financial institutions and investment funds, "substantial" means more than 10% of their underlying portfolio volumes
7. Indigenous Peoples are recognized as social groups with identities that are distinct from mainstream groups in national societies, and are often among the most marginalized and vulnerable segments of the population. In many cases, their economic, social and legal status limits their capacity to defend their rights to, and interests in, lands and natural and cultural resources, and may restrict their ability to participate and benefit from development. Indigenous Peoples are particularly vulnerable if their lands and resources are transformed, encroached upon, or significantly degraded.

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	Contractors Exclusion List Declaration	Implementation Date: Jan 2024
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We, the undersigned, declare that, if awarded the Contract, we, including our Subcontractors and suppliers/ manufacturers, are required to confirm that we do not undertake any excluded activities as described below:

1. Modern Slavery⁽¹⁾ and Child Labour⁽²⁾: Production or activities where there is evidence of modern slavery, such as forced labor and human trafficking, or child labor at any phase of development.
2. World Heritage Sites: Projects that involve natural resource development within UNESCO World Heritage sites, unless there is prior consensus with both the government authorities and UNESCO, and local communities that such operations will not adversely affect the outstanding universal value of the site;
3. World Biodiversity Sites: Projects that involve natural resource development within identified and/or protected Biodiversity Hotspots;
4. High Conservation Value (HCV)⁽⁴⁾ areas: Destruction⁽³⁾ of High Conservation Value areas: Projects that contribute to the elimination or severe diminution of the integrity of a HCV area caused by a major, long-term change in land or water use, or modification of a HCV habitat in such a way that the area's ability to maintain its role is lost.
5. Illegal activities: Production of or trade in any product or activity deemed illegal under host country laws or regulations or international conventions and agreements or subject to international phase- outs or bans, including but not limited to:
 - a) Ozone depleting substances, PCB's (Polychlorinated Biphenyls) and other specific, hazardous pharmaceuticals, pesticides/herbicides or chemicals;
 - b) Wildlife or products regulated under the Convention on International Trade in Endangered Species or Wild Fauna and Flora (CITES);
 - c) Unsustainable fishing methods (e.g. blast fishing and drift net fishing in the marine environment using nets in excess of 2.5 km in length).
6. Cross-border trade in waste and waste products, unless compliant with the Basel Convention and the underlying regulations.
7. Pornography and/or prostitution;
8. Racist and/or anti-democratic media;
9. Radio active materials⁽⁵⁾: Production of or trade in radioactive materials, including nuclear reactors and components thereof;

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10. In the event that any of the following products form a substantial part of a project's primary financed business activities⁽⁶⁾:
- a) Alcoholic Beverages - Production of or trade in alcoholic beverages, excluding beer and wine
 - b) Tobacco - Production of or trade in tobacco
 - c) Weapons and munitions - Production of or trade in weapons and munitions, including paramilitary materials; or
 - d) Gambling - Support of gambling, casinos and equivalent enterprises.
11. Asbestos: Production of or trade in use of un-bonded asbestos fibres;
12. Production of nitrous oxide/ NO_x (except in connection with waste and biomass projects) or the production of hydrofluorocarbons;
13. Illegal Logging: Projects that collude with or are knowingly engaged in illegal logging. Clients that process, purchase, or trade wood products from high risk countries (i.e., where more than 50% of the harvest is illegal) will have certifiable systems in place to ensure that the wood they process or trade comes from legal sources. Projects that involve commercial logging operations for use in primary tropical moist forests or old-growth forests and production or trade in wood or other forestry products other than from sustainably managed forests fall in this list;
14. Uncontrolled Fire: Projects that lack an explicit policy against the uncontrolled and/or illegal use of fire in their forestry, plantation or extractive operations;
15. Indigenous Peoples: Projects that impinge on the lands owned, or claimed under adjudication, by indigenous peoples⁽⁷⁾, without documented Free, Prior, and Informed Consent (FPIC) of such peoples;

[Provide each firm's name, address, primary contact, e-mail address, and the link to the firm's website]

OR

confirm that you have not yet finalized the Subcontractors/ suppliers/ or any manufacturer contract, but when known the firm/s name(s), address(es), primary contact(s), email address(es) and web site link(s) will be provided to us, prior to signing the contract, with documentation demonstrating compliance with the above obligations for approval].

We declare all the information and statements made in this Form are true, and we accept that any misrepresentation contained in this Form may lead to our disqualification by the Buyer and/or sanctions.

 Anzana Electric Group	Environmental and Social Management System	Version: 1.0
	Contractors Exclusion List Declaration	Implementation Date: Jan 2024
		Anzana-ES-FRM- 020

Name of the Contractor/Supplier_____

Name of the person duly authorized to sign on behalf of the Contractor/Supplier_____

Title of the person signing _____

Signature of the person signing _____

Date signed _____ day of _____, _____

*: In the case of the quote submitted by joint venture specify the name of the Joint Venture as contractor/supplier

**: Person signing the quote shall have the power of attorney given by the supplier attached to the quote
[Note: In case of a Joint Venture, the Declaration must be in the name of all members to the Joint Venture that submits the quote.]