



Minnesota State Lottery
2645 Long Lake Rd
Roseville, MN 55113
651-635-8100
purchasing@mnlottery.com

REQUEST FOR BID (RFB) ADDENDUM

Addendum No.: 1

Date of Addendum: 4/15/19

Agency: MN State Lottery

Due Date, Time: 4/16/19 by 2pm CT

Revised Date, Time: 4/23/19 by 2pm CT

Buyer: Kolby S.

Title: 2019 & 2020 - State Fair Tent & Floor Rental and Storage

SCOPE OF ADDENDUM

~~Strike through for deletions~~

Underline for additions

Due Date, Time: ~~4/16/19 by 2pm CT~~

Revised Date, Time: 4/23/19 by 2pm CT

Page 2 of Addendum shows previous year award & pricing.

This addendum shall become part of the RFB and **MUST** be returned with the RFB.

RESPONDER NAME:

SIGNATURE:

TITLE:

DATE:



Purchase Order

Bill to: Minnesota State Lottery
 2645 Long Lake Road
 Roseville, MN 55113-2533
 Phone: (651) 635-8100
 Fax: (651) 635-8188

		PO Number:		40825	
		PO Date:		8/7/2017	
Vendor Address 10004 ULTIMATE EVENTS 13405 15TH AVE N PLYMOUTH Minnesota 55441			Ship To Address: Minnesota State Lottery 2645 Long Lake Road Roseville Minnesota 55113		
ROSEVILLE RECEIVING HOURS: 7:00 AM TO 3:30 PM					
F.O.B Destination	Payment Terms	Delivery Date	Quote No.	Contract No.	Contract End Date
Freight Prepaid and Added	Net 30 Days	8/7/2019		Lottery	8/7/2019
Deliver To:	Holets, Vicki				

IMPORTANT: Any changes, which result in additional charges,
 must be submitted in writing to purchasing@mnlottery.com prior to production.

Bch	LN	Description/Item #/ Account Number	QTY	Unit Price	UOM	Total Price
311	1	Tent & Floor rental, wall set / up & storage - 2017 State Fair / 311.6340 8/8/17 thru 8/7/18 with the option to extend up to 12 months, upon agreement by both parties. Subcontractor: Event Lab 2017 Rental Components: (Total \$7100) Tent & Side Walls - \$2470.18 Alternate Tent 20'x40' High Peak Tent - approved Tracking System - \$0 Tent Floor - \$3189.82 Lighting, Fans & Extension Cords - \$559.04 Fans Install - \$425.93 Extension Cords - \$187.64 Tent Banner Frames - \$267.39 2017 Installation & Disassembly: (Total \$3750) Transport & Insall of tent Flooring - \$250 Transport & Install Tent Components - \$3500 Uninstall Tent & Walls, MSL Signs - \$0 Remove Flooring & Equipment - \$0 2017 Storage, Transport & Misc: (Total \$2250) Storage - \$2000 / year Transport - \$250 / year Repairs/Cleaning - \$0 All terms, conditions & specifications of Solicitation Re- Bid_State Fair 2017 & 2018 Tent & Floor Rental, Wall Set		\$0.00	EA	\$13,100.00

INSTRUCTIONS TO VENDOR 1. Submit separate invoices for each Lottery Purchase Order to "BILL TO". 2. P.O. Number must be on the invoice and on all tags, packages and correspondence. 3. Invoices are to be e-mailed to: papi@mnlottery.com . 4. Partial shipments may be invoiced separately. 5. This Purchase Order incorporates by reference all terms, conditions, and specifications of the Contract, RFP/RFB and vendor's response. In case of a conflict in terms, the order of precedence shall be: First, this P.O., second the Contract, third the RFP/RFB and fourth the vendor's response. 6. Invoicing must match line items on purchase order. 7. The MSL is NOT tax exempt.	NOTICE TO VENDOR 1. All deliveries hereunder shall comply in every respect with all applicable laws of Federal Government and/or the State of Minnesota, including the State Act Against Discrimination, Minnesota Statutes 363 as amended.
	Authorized Signature _____ Date _____



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Bch	LN	Description/Item #/ Account Number	QTY	Unit Price	UOM	Total Price
		<p>Up & Wall Storage are hereby incorporated into this purchase order.</p> <p>Vendor must refer to the solicitation to assure correctness for this entire order, including but not limited to packaging & shipping instructions.</p> <p>Contacts for questions regarding 2017 State Fair - Taylor Holland - Taylor.Holland@mnlottery.com AND Vicki Holets - Vicki.Holets@mnlottery.com</p>				
311	2	<p>Tent & Floor rental, wall set / up & storage - 2018 State Fair / 311.6340 8/8/18 thru 8/7/19 Subcontractor: Event Lab</p> <p>2018 Rental Components: (Total \$7100) Tent & Side Walls - \$2470.18 Alternate Tent 20'x40' High Peak Tent - approved Tracking System - \$0 Tent Floor - \$3189.82 Lighting, Fans & Extension Cords - \$559.04 Fans Install - \$425.93 Extension Cords - \$187.64 Tent Banner Frames - \$267.39</p> <p>2018 Installation & Disassembly: (Total \$3750) Transport & Insall of tent Flooring - \$250 Transport & Install Tent Components - \$3500 Uninstall Tent & Walls, MSL Signs - \$0 Remove Flooring & Equipment - \$0</p> <p>2018 Storage, Transport & Misc: (Total \$2250) Storage - \$2000 / year Transport - \$250 / year Repairs/Cleaning - \$0</p> <p>All terms, conditions & specifications of Solicitation Re-Bid_State Fair 2017 & 2018 Tent & Floor Rental, Wall Set Up & Wall Storage are hereby incorporated into this purchase order. Vendor must refer to the solicitation to assure correctness for this entire order, including but not limited to packaging & shipping instructions.</p> <p>Contacts for questions regarding 2017 State Fair - Taylor Holland - Taylor.Holland@mnlottery.com AND Vicki Holets - Vicki.Holets@mnlottery.com</p>		\$0.00	EA	\$13,100.00

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7. The MSL is NOT tax exempt.

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Authorized Signature _____

_____ Date



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Tax Rate:	
Tax Amount:	\$0.00
Order Total:	\$26,200.00

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